

# OCTOBER OPPORTUNITIES!

## HQMC, DC I, INFORMATION WORKFORCE DIVISION



### INDIVIDUAL DEVELOPMENT PLAN (IDP)

#### REMINDER!!

Don't forget to fill out and submit your IDP via TWMS. This is your opportunity to partner with your supervisor in achieving your professional development goals! GS employees – check with your supervisor on further guidance to submit. GG Employees, upcoming IDP submission deadline is 30 OCT.



*Enhance Continuous Learning*

Looking for professional development opportunities? If so, you can find them on the Information Workforce Division (IWD) website: <https://www.hqmc.marines.mil/Agencies/Deputy-Commandant-for-Information/Information-Workforce-Division/>

In partnership with (Navy) PMW 270, IWD is pleased to announce new virtual course additions for Cloud training on ITIL, DevSecOps and Cloud Business Operations. All courses will be delivered virtually.

Dates	Course Name	Course Length
5-7 October 2020	Devsecops Boot Camp	3 days
6-8 October 2020	Cloud Workload Planning	3 days
14-16 October 2020	Devsecops Boot Camp	3 days
19-22 October 2020	Devsecops Boot Camp	4 days
20-22 October 2020	ITIL v4 Foundation	3 days
20-22 October 2020	Cloud Workload Planning	3 days
26-28 October 2020	Devsecops Boot Camp	3 days
27-29 October 2020	Cloud Workload Planning	3 days

Must register with a .mil or .gov account at <https://enroll.globalknowledge.com/USNavy/en-us/>. Visit the Navy Cloud Commercial service website for additional information: <https://cloud.navy.mil/csm>.

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*Leadership and learning are indispensable to each other “*

*John F. Kennedy*

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## DPMAP OVERVIEW FOR EMPLOYEES

The Defense Performance Management Appraisal Program (DPMAP) is an essential tool for all civilian employees. This live webinar will cover the essentials of the DPMAP and allow attendees to better understand their role in the performance management process, to include tips for self-assessments and how to navigate the MyPerformance tool. Plus, participants will have a chance to ask questions and get answers – in real time.

LER will be offering two sessions of this training (the same training will be presented at each session)—one through **Zoom Webinar** and one through **Microsoft TEAMS**. Please register for the option that works best for you.

### Topic Areas:

- Overview of Performance Management
- Self-Assessments
- Annual Appraisals
- Reconsideration
- MyPerformance Tool Overview

**Who Should Attend:** All Employees

### Dates:

Tuesday, October 6, 2020 at 9:00 a.m. EST (*via Zoom Webinar*)  
(or)

Tuesday, October 6, 2020 at 1:00 p.m. EST (*via Microsoft TEAMS*)

### Registration Information:

If registering for the **Zoom Webinar** session, please register from a personal device at:

[https://us02web.zoom.us/webinar/register/5916013948217/WN\\_JnqYAnARSiWst3x0pCCZzQ](https://us02web.zoom.us/webinar/register/5916013948217/WN_JnqYAnARSiWst3x0pCCZzQ)

If registering for the **Microsoft TEAMS** session, please reply to

[SMB\\_HQMC\\_LER\\_FIELD\\_TEAM\\_QUAN@usmc.mil](mailto:SMB_HQMC_LER_FIELD_TEAM_QUAN@usmc.mil) with the below information:

- Name
- Government Email Address
- Command
- USMC Activity
- Employee Status (Employee, Contractor, Supervisor, Manager)

### Space is limited – Register today!

Webinar participation is on a first-come, first-serve basis. For those participating in the **Zoom Webinar** - If your government computer or firewall will not allow access to the registration link, please use your personal device to register and attend the session. Microphones and cameras will be disabled for all participants whether participating through the **Zoom Webinar** or **Microsoft TEAMS**.

Send any comments or questions to the Labor and Employee Relations section at

[SMB\\_HQMC\\_LER\\_FIELD\\_TEAM\\_QUAN@usmc.mil](mailto:SMB_HQMC_LER_FIELD_TEAM_QUAN@usmc.mil).

## LEAVE ADMINISTRATION OVERVIEW FOR EMPLOYEES

Ever wonder what the difference was between Family Medical Leave Act (FMLA) and Leave without Pay (LWOP) or whether your annual leave can be restored? Federal employees have access to several types of leave, but all of the options can be overwhelming and employees often have a lot of questions about which leave option is best for their situation. This live webinar will cover the essentials of the various leave categories and when those leave categories apply. Plus, participants will have a chance to ask questions and get answers – in real time.

LER will be offering two sessions of this training (the same training will be presented at each session)—one through **Zoom Webinar** and one through **Microsoft TEAMS**. Please register for the option that works best for you.

### Topic Areas:

- Supervisor vs. employee responsibilities
- General leave administration
- Walk through the most common types of leave

**Who Should Attend:** All Employees

### Dates:

Thursday, October 8, 2020 at 9:00 a.m. EST (*via Microsoft TEAMS*)  
(or)

Thursday, October 8, 2020 at 1:00 p.m. EST (*via Zoom Webinar*)

### Registration Information:

If registering for the **Zoom Webinar** session, please register from a personal device at:

[https://us02web.zoom.us/webinar/register/WN\\_LbcwPNJ1S8yUFJDKPSMLLA](https://us02web.zoom.us/webinar/register/WN_LbcwPNJ1S8yUFJDKPSMLLA)

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